



**Claims Processing Instructions and Requirements  
for COVID-19 Vaccinations**

December 11, 2020

Dear Valued Provider,

Upon emergency use authorization (EUA) by the FDA and ACIP/CDC recommendation, Prime Therapeutics (Prime), on behalf of its Benefit Sponsors will begin processing claims for EUA authorized COVID-19 Vaccine administration subject to the limitations and restrictions imposed by federal and state laws and regulations including all executive orders and declarations related to the COVID-19 pandemic.

**Action Required:**

Pharmacies administering the COVID-19 vaccine are required to:

- (a) Vaccinate individuals regardless of coverage, Pharmacies are prohibited from balance billing or otherwise charging the vaccine recipient,
- (b) provide individuals who receive vaccinations with the applicable EUA fact sheets about the vaccine and vaccination cards;
- (c) administer the COVID-19 vaccine in accordance with CDC and ACIP requirements;
- (d) comply with all applicable storage requirements for the COVID-19 vaccine; and
- (e) comply with all recordkeeping and reporting requirements for the administered COVID-19 vaccine, including reporting to public health data systems.

Prior to administering the vaccine please review the patient profile for potential contraindications and risks associated with severe allergies. In addition, please ensure that the patient meets the FDA’s EUA authorization indication of use and age requirements.

**Claims submission requirements:**

Pharmacies administering COVID-19 vaccines to Covered Persons must adhere to the following requirements for submitting claims to Prime.

NCPDP Field #	NCPDP Field Name	Value
(455-EM)	Prescription/Service Reference Number Qualifier	"1" (Rx Billing)
(436/E1)	Product/Service ID Qualifier	"03"
(407-D7)	Product/Service ID	NDC number of the vaccine or other product that was administered and obtained at a zero cost
(442-E7)	Quantity Dispensed	Should be submitted with the value that represents the quantity of drug product administered
(440-E5)	Professional Service Code	"MA" (Medication Administered)



2900 Ames Crossing Road  
Eagan, MN 55121  
www.primetherapeutics.com

(438-E3)	Incentive Amount Submitted	Pharmacy Submitted Incentive Fee
(409-D9)	Ingredient Cost Submitted	\$0.00 or \$0.01 if system limitation does not allow the entry of \$0.00
(423-DN)	Basis of Cost Determination	"15" (Free product or no associated cost)
(420-DK)	Submission Clarification Code	"6" Starter Dose*

\*Used to indicate the final dose of a multi-dose vaccine.

The Coronavirus Aid, Relief, and Economic Security (CARES Act) specifies that the COVID-19 vaccine will be provided by the federal government through funding under the CARES Act. Because Pharmacies will obtain vaccines at no cost, pharmacies will not be reimbursed for ingredient costs submitted for federally funded COVID-19 vaccines.

**Commercial Coverage:**

**Administration Fee during the Public Health Emergency:**

During the Public Health Emergency, Prime will reimburse Pharmacies for administration of COVID-19 vaccines at the national recommended rate, which as of the date of this communication are:

Vaccine Dose	Administration Fee	
Single Dose Vaccine	\$28.39	
Multi Dose Vaccine	Initial Dose(s) \$16.94	Final Dose \$28.39

**Medicaid Coverage:**

Prime will reimburse Pharmacies for administration of the COVID-19 vaccines under the pharmacy benefit according to state HHS program guidelines and reimbursement rates.

**Medicare Coverage:**

During calendar years 2020 and 2021, COVID-19 vaccine coverage for Medicare beneficiaries will be provided through the original fee-for-service Medicare program. Claims should be billed to original Medicare as outlined on the CMS website: <https://www.cms.gov/medicare/covid-19/medicare-billing-covid-19-vaccine-shot-administration>

Medicare COVID-19 claims submitted to Prime before 1/1/2022 will receive the following reject message: **SUBMIT CLAIM TO MEDICARE FFS PROGRAM THROUGH THE CMS MEDICARE ADMINISTRATIVE CONTRACTOR (MAC) FOR PAYMENT.**

For questions regarding coverage, please refer Covered Persons to the Customer Service number on the back of their Coverage ID card.

Please watch for point-of-sale messaging with instructions regarding the administration of the COVID-19 vaccines as well as any further communication by fax or email with additional instructions.

If you have any questions regarding claims processing, please call Prime's Contact Center at 800.821.4795.

Thank you,  
Pharmacy Network Management  
Prime Therapeutics LLC